



New Hampshire Real Estate Appraiser Board

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25 Capitol Street Room 426 Concord, NH 03301-6312 (603) 271-6186

APPLICATION FOR REAL ESTATE APPRAISER LICENSE OR CERTIFICATE

- PLEASE PRINT OR TYPE
 - SIGN AND DATE THE APPLICATION AND ALL REQUIRED NOTARIZATIONS
 - IF FURTHER SPACE IS REQUIRED, ATTACH ADDITIONAL SHEETS
 - ATTACH ALL REQUIRED SUPPLEMENTAL DOCUMENTS TO APPLICATION
 - FORMS MAY BE DUPLICATED IF ADDITIONAL COPIES ARE REQUIRED
 - ENCLOSE APPLICATION FEE OF **\$100.00**
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1. Check ONE space only to indicate the type of license or certificate for which you are applying. Each category of license or certificate requires a separate application.

_____ LICENSED RESIDENTIAL APPRAISER
_____ CERTIFIED RESIDENTIAL APPRAISER
_____ CERTIFIED GENERAL APPRAISER
_____ NON-RESIDENT LICENSED RESIDENTIAL APPRAISER
_____ NON-RESIDENT CERTIFIED RESIDENTIAL APPRAISER
_____ NON-RESIDENT CERTIFIED GENERAL APPRAISER

2. Full Name _____
(First) (Middle Name) (Last)

3. Mailing Address: (Public Information) _____

4. Fax: _____

5. E-mail: _____

6. Legal Resident of _____

7. Date of Birth: ____/____/____

8. SS # _____

9. Name and Address of Principal Business: _____

10. Other addresses at which you currently prepare appraisal reports:

11. Business Phone Number: _____

12. Home Address: _____

13. Home Phone Number: () _____

Please Circle:

14. Have you ever been known by any other name?	YES	NO
If yes, list in full each name used and applicable dates:		

15. Have you ever had an appraiser license or certificate refused, revoked or suspended, or have you ever been otherwise disciplined for real estate appraiser activity in this or any other state?	YES	NO
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16. Have you ever been convicted of a misdemeanor involving dishonesty, forgery, fraud, misrepresentation or similar offense?	YES	NO
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17. Have you ever been convicted of a felony?	YES	NO
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18. Have you ever previously applied for a real estate appraiser license or certificate in the State of New Hampshire?	YES	NO
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IF YOU HAVE ANSWERED "YES" TO QUESTIONS #15, #16, #17 OR #18 ABOVE, ATTACH ADDITIONAL SHEETS AND PROVIDE FULL DETAILS.

19. Indicate below if you have ever been licensed or certified as a real estate appraiser:

State _____ Lic/Cert No. _____ From (Mo/Yr) to (Mo/Yr)

20. APPRAISAL COURSES COMPLETED FOR PRE-EXAM CREDIT:

- (A) You must attach written documentation issued by the course provider, such as an official transcript, that a passing grade was achieved.
- (B) There is no time limit regarding when qualifying education credit must have been obtained.

- (C) Prior to July 1, 1990, credit for courses may be obtained without having attended classes, **PROVIDED** that a passing score was achieved on the challenge examination. Proof of such credit must be issued by the course provider.
- (D) After July 1, 1990, proof of a passing grade and physical attendance must be submitted.
- (E) See list of approved appraisal courses.

<u>Course Title</u>	<u>Course Provider</u>	<u>Dates</u>	<u>Hours/ Credits</u>

21. APPRAISAL EXPERIENCE

- (A) List all appraisal experience on the attached “List of Appraisal Assignments” form. (Duplicate forms as required.)
- (B) Using the following code, indicate on the “List of Appraisal Assignments” form those reports for which credit is sought as reviewer or co-signer of the report (see example below):
 - ® Reviewer
 - (c) Cosigner
- (C) List residential and commercial appraisals on separate sheets.
- (D) Following is an example of a completed “Appraisal Assignments” form:

	File #	Date Report	Address of Subject	Appraisal Type	Est. Value	Client	Credit Hrs Req.
1.	25	10/25/85	Keene, NH	Res.	\$120,000	CCSB	12
2.	38	12/17/86	Derry, NH	2-4 Fam.	\$180,000	NH Bank	3R
3.	346	7/15/87	Bow, NH	Res.	\$165,000	1 st NH	12
4.	55	5/16/87	Meredith, NH	Lge. Land	\$240,000	Jones	12C
5.	620	9/15/88	Concord, NH	2-4 Fam.	\$200,000	Bank East	16

- 22. I understand that this application is of a continuing nature and that I must give correctly and fully the information herein sought. I will, therefore, prior to the time such license or certificate is issued, notify the New Hampshire Board of Real Estate Appraisers of any change in respect to any matter on which information is herein sought, as to any facts hereafter developed, as to any subsequent incident which may have any bearing upon any information herein sought.

Date _____
(Signature of Applicant)

- 23. I hereby pledge that I will comply with the standards and ethics set forth in RSA 310B, and further state that I understand the types of misconduct for which disciplinary proceedings may be initiated against me as set forth in RSA 310-B.

Date _____
(Signature of Applicant)

24. State of _____)
SS.
County of _____)

On this the _____ day of _____
20_____, before me, the undersigned officer, personally appeared _____

_____, to me personally known to be (or
satisfactorily proven to be) the person whose name is affixed to the attached application, and made
oath/affirmed that the statements therein contained are true to the best of his/her knowledge and
belief.

Signed: _____
Notary Public/ Justice of the Peace

My Commission Expires _____

NEW HAMPSHIRE REAL ESTATE APPRAISER BOARD

To Be Completed by Non-Resident, Out of State Applicants Only

IRREVOCABLE CONSENT FOR SERVICE OF PROCESS

I, _____, applicant for a New Hampshire Real Estate
Appraiser license or certificate do hereby grant irrevocable consent that service of process upon me may
be made by delivery of process to the New Hampshire Secretary of State if, in an action against me in a
court of the State of New Hampshire arising out of my activities as a New Hampshire certified or licensed real
estate appraiser, the plaintiff to such action cannot, in the exercise of due diligence, effect personal service upon me,
pursuant to New Hampshire RSA 310-B:11.

Date _____
State of _____
(Signature of Applicant)

County of _____SS.

Subscribed and sworn to/affirmed by _____
before me on this _____ day of _____, 20_____

Signed: _____
(Notary Public/Justice of the Peace)

My Commission Expires _____